

RIDGE LAKE ASSOCIATES, LLC

APPLICATION FOR RENTAL



RIDGE LAKE ASSOCIATES, LLC

DATE: _____

Notice: All adult applicants (18 years or older) must complete a separate application for rental.

PROPERTY ADDRESS FOR WHICH APPLICATION IS BEING COMPLETED:	PROPOSED MONTHLY RENT:
	DATE OF OCCUPANCY:
	LEASE TERM:

APPLICANT INFORMATION

LAST NAME	FIRST NAME	M.I.	DRIVER'S LICENSE #	STATE
EMAIL			Social Security #	
BIRTH DATE	CELL PHONE ()	WORK PHONE ()	HOME PHONE ()	

VERIFICATION OF LEGAL RESIDENCY STATUS

WHERE WERE YOU BORN?	CITY	STATE OR PROVINCE	COUNTRY
IF YOU ARE A BORN OR NATURALIZED CITIZEN OF THE UNITED STATES, DO YOU STILL RETAIN YOUR LEGAL CITIZENSHIP IN THIS COUNTRY? <input type="checkbox"/> YES <input type="checkbox"/> NO			
IF NOT A BORN OR NATURALIZED CITIZEN OF THE UNITED STATES, DO YOU HAVE A LEGAL RIGHT TO RESIDE HERE? <input type="checkbox"/> YES <input type="checkbox"/> NO			
IF YES, DO YOU HAVE VALID DOCUMENTATION FROM THE U.S. DEPT. OF CITIZENSHIP AND IMMIGRATION SERVICES (USCIS)? <input type="checkbox"/> YES <input type="checkbox"/> NO			
IF YES, AS A NON-U.S. CITIZEN WITH PROPER VISA DOCUMENTATION, PLEASE PROVIDE THE FOLLOWING:			
REASON LIVING IN U.S.	VISA TYPE	VISA EXPIRATION DATE	

OTHER OCCUPANTS UNDER AGE 18

LAST NAME	FIRST NAME	M.I.	RELATIONSHIP	
			SSN	
			DRIVER'S LIC#/STATE	
BIRTH DATE	CELL PHONE ()	WORK PHONE ()	HOME PHONE ()	
LAST NAME	FIRST NAME	M.I.	RELATIONSHIP	
			SSN	
			DRIVER'S LIC#/STATE	
BIRTH DATE	CELL PHONE ()	WORK PHONE ()	HOME PHONE ()	
LAST NAME	FIRST NAME	M.I.	RELATIONSHIP	
			SSN	
			DRIVER'S LIC#/STATE	
BIRTH DATE	CELL PHONE ()	WORK PHONE ()	HOME PHONE ()	
LAST NAME	FIRST NAME	M.I.	RELATIONSHIP	
			SSN	
			DRIVER'S LIC#/STATE	
BIRTH DATE	CELL PHONE ()	WORK PHONE ()	HOME PHONE ()	

CURRENT ADDRESS			
Street Address	City	State	Zip
<input type="checkbox"/> Rent <input type="checkbox"/> Own	Do you have a Lease? <input type="checkbox"/> No <input type="checkbox"/> Yes	Monthly Payment or Rent \$	
If rent, list Apt. or Condo complex name and unit #			
How Long	Lease Expiration Date	Notice Given <input type="checkbox"/> No <input type="checkbox"/> Yes	
Landlord's Name		Current Landlord Phone Number	
Landlord's Email		()	
If own, what is the current status of the property, i.e. presently up for sale, foreclosure, short sale, part of divorce settlement, etc?			
Reason for leaving current residence:			

PREVIOUS ADDRESS			
Street Address	City	State	Zip
<input type="checkbox"/> Rent <input type="checkbox"/> Own	Did you have a Lease? <input type="checkbox"/> No <input type="checkbox"/> Yes	Monthly Payment or Rent \$	
If rent, list Apt. or Condo complex name and unit #			
How Long	Lease Expiration Date	Notice Given <input type="checkbox"/> No <input type="checkbox"/> Yes	
Landlord's Name		Landlord Phone Number	
Landlord's Email		()	
If own, what is the current status of the property, i.e. presently up for sale, foreclosure, short sale, part of divorce settlement, etc?			
Reason for leaving residence:			

CURRENT EMPLOYMENT & INCOME INFORMATION (Applicant)				
1. Primary Occupation	Employer Name & Address		Gross Monthly Income	
Job or Position Title				
Supervisor Name	Supervisor Phone ()	Supervisor Email	Start Date	
2. Additional Employment	Employer Name & Address		Gross Monthly Income	
Job or Position Title				
Supervisor Name	Supervisor Phone ()	Supervisor Email	Start Date	
3. Other Income Description	Provider of Income	Phone ()	Email	Monthly Income
4. Other Income Description	Provider of Income	Phone ()	Email	Monthly Income

PREVIOUS EMPLOYMENT & INCOME INFORMATION				
Previous Occupation	Employer Name & Address		Gross Monthly Income	
Job or Position Title			Start Date	End Date
Supervisor Name	Supervisor Phone ()	Supervisor Email	Reason for Leaving	

BANKING INFORMATION		
Type of Account	Bank Name & Address	Account Number
Type of Account	Bank Name & Address	Account Number

EMERGENCY CONTACT (a person not residing with you)			
1. Name:		Relationship:	
Street Address	City	State	Zip
Email :	Cell Phone ()	Work Phone ()	Home Phone ()
2. Name:		Relationship:	
Street Address	City	State	Zip
Email :	Cell Phone ()	Work Phone ()	Home Phone ()

BACKGROUND INFORMATION
Do you or any proposed occupants use any tobacco products? ___ Yes ___ No If Yes, Please describe:
Have you or any proposed occupants been convicted, charged, arrested, indicted, plead guilty or no contest to any felony or misdemeanor? ___ Yes ___ No If Yes, Please provide date of offense, type of offense and location where it occurred.
Have you or any proposed occupants been evicted from a tenancy, left a tenancy owing money, or filed for bankruptcy? __ Yes __ No If Yes, please provide date, property name, landlord's name, amount owed, and/or details of the bankruptcy.
Have you or any proposed occupants ever been asked to move because of an alleged lease violation of any kind? ___ Yes ___ No If Yes, please provide details of the move including property name and address, date, and circumstances.
Are you or any proposed occupants registered or required to register as a sex offender in any state in the United States? __ Yes __ No If Yes, please provide date of judgment and location where it is on file.

PETS OR SERVICE ANIMALS	
Do you have any Pets? ___ No ___ Yes How Many? _____ (Two pet maximum, deposit required for each pet, breed restrictions apply)	
Type: _____ Breed: _____ Age: _____ Weight _____ Spayed/ Neutered: ___ No ___ Yes	Type: _____ Breed: _____ Age: _____ Weight _____ Spayed/ Neutered: ___ No ___ Yes

Automobiles: Number of Automobiles / Trucks: _____ (include vehicles belonging to other proposed applicants) If more than 3 vehicles, provide requested information in additional information at end of application.			
Color	Make/Model	License Plate	State
Color	Make/Model	License Plate	State
Color	Make/Model	License Plate	State

OTHER VEHICLES (BOATS, RV'S, TRAILERS, MOTORCYCLES, ATV'S, ETC)

CHECK IF YOU OWN _____ Camper/Rv _____ Motorcycle _____ Boat _____ Trailer _____ Other (_____)
Will you be parking any commercial vehicles on the property? _____ No _____ Yes

Color	Make/Model	License Plate	State
Color	Make/Model	License Plate	State

Personal References

Name	Address	Phone
1.		
2.		

ANY ADDITIONAL INFORMATION YOU WOULD LIKE TO PROVIDE: _____

you may use additional paper if needed.

AUTHORIZATION AND RELEASE

1. The owner of the premises, for which you are applying, carries insurance on the dwelling only. You must acquire renters insurance for your household goods.
2. Applicant certifies the information provided in this application is true and accurate to the best of their knowledge. The Landlord or it's agent is hereby expressly authorized to procure a consumer credit report, to verify the accuracy of any information and to communicate with my present and former employers, landlords and creditors for the purpose of evaluating this application. I understand that additional resources may be used to verify this application. I hereby release Ridge Lake Associates, LLC and all parties from liability for damages for issuing from their collective good faith effort to process my rental application.
3. I agree that credit report(s) may be obtained before and during the term of the proposed lease and after the expiration or termination of the lease as part of any effort to collect rent, court costs, administrative fees, and other charges owed under such lease. I understand that any discrepancy or lack of information on the rental application may result in it rejection and/or the termination of any lease entered into with Ridge Lake Associates, LLC. I further understand that any questions that I have regarding a rejected application must be submitted in writing within seven (7) calendar days of such rejection.
4. Landlord and/or agent are committed to providing equal housing opportunities to all rental applicants regardless of race, color, religion, national origin, sex, handicap or familial status.
5. Full Security Deposit must be received in certified funds within 24 hours after applications approval. Property remains on the market until deposit is received.
6. Application does not create a lease. This application, even if accepted, shall under no circumstances be considered a lease agreement between Applicant and Landlord or an offer to lease. No lease shall exist between Applicant and Landlord unless and until the parties enter into a formal Lease Agreement and Applicant pays all required fees, deposits and advance rent.
7. Lease Application Fee: Applicant understands that formal processing of this rental application will not commence until the required and non-refundable application fee is paid. Any delay on applicants part in submitting the application fee may result in another party being approved for tenancy.
8. Pets require separate authorization Tenant must sign a Pet Exhibit and provide a non-refundable Pet Deposit.

Printed Name: _____

Signature: _____ Date: _____

FOR OFFICE USE ONLY

- GOVERNMENT ISSUED ID SUBMITTED _____
- APPLICATION FEE SUBMITTED _____
- TWO RECENT PAY STUBS SUBMITTED _____
- RESIDENCY STATUS VERIFIED _____
- TENANT SCREENING COMPLETED _____

RIDGE LAKE ASSOCIATES, LLC
 2500 DALLAS HIGHWAY
 SUITE 202, PMB #182
 MARIETTA, GEORGIA 30064
ridgelakeassociates@yahoo.com

AUTHORIZATION FOR RELEASE OF INFORMATION

I hereby authorize Ridge Lake Associates, LLC and their agents to receive any CRIMINAL HISTORY record information pertaining to me which may be in the files of any state, local or national criminal justice agency or repository. I release all parties from liability for damages for issuing such information in good faith.

FULL NAME: _____

SSN: _____ - _____ - _____

ADDRESS: _____ APT #: _____

CITY: _____ STATE: _____ ZIP: _____

SIGNATURE: _____ DATE: _____

The following information is required to insure an accurate match and used for no other purpose.

Sex: _____ Race: _____ Date of Birth: _____